

Minutes of a meeting of Church Knowle Parish Council
held at Furzebrook Village Hall
on Tuesday 14th January, 2020

PRESENT

Council Members:

Cllr Mrs Hazel Parker [HP]
Cllr Mrs Jayne Wilson [JW]
Cllr Mr Anthony Higgins (In Chair) [AH]
Cllr Mr Derek Burt [DB]
Cllr Mr Howard Fry [HF] – from Agenda Item 8

Clerk to the Parish Council:

Dr A W Wallace [AW]

C. K Parishioners & Members of the public:

Mr Tim Harrison [TH]
Ms Beth Moore [BM]
Mr Howard Fry (Parishioner) [HF] – until Agenda
Item 8
DC Cllr Mrs Cherry Brooks [CB]

APOLOGIES FOR ABSENCE

001.20 Cllr Mrs Edwards also gave her apologies for non-attendance. Mr Mark Gannon (Director of Tradewind Graphics Ltd) tendered his apologies for non-attendance.

DECLARATIONS OF INTEREST OF MEMBERS OF THE PARISH COUNCIL – (Current Meeting)

002.20 There were no declarations of interest made at this time.

PUBLIC DISCUSSION PERIOD

003.20 Mr Harrison approached the Council and offered his services as gardener to carry out grounds maintenance of the playground and playing field. He explained that as a child he had made considerable use of the facilities and owned a small gardening business. He also explained that he was capable of maintaining the grounds equipment but would also use his own when required. He explained he had public liability insurance and would be pleased to give the Parish Council a quote for his services. AW explained that due to the financial nature of the possible contract awarded it would be necessary for the Parish Council to obtain at least three quotes and base the award of the contract on “best value” considerations. AH thanked Mr Harrison and advised him that the Council would look forward to receiving his quote as soon as possible since the growing season was about to begin. Mr Harrison thanked the Council for giving him the opportunity to quote for the service.

004.20 CB advised the meeting that her predecessor in post, ex-Cllr Mr Michael Lovell had died the previous week. Members noted her comments and expressed regret at his recent death.

005.20 AH also expressed the Council’s condolences to Cllr Brooks on the recent loss of her father

RESIGNATIONS OF CHAIRMAN AND VICE-CHAIRMAN

006.20 Both AH and HP advised the meeting that they were both prepared to continue in post until the February 2020 meeting.

MINUTES OF MEETING HELD ON 10th DECEMBER 2019

007.20 The draft Minutes of the December meeting of the Parish Council having been previously distributed by electronic means to each Parish Councillor were discussed. Cllr Parker proposed that the draft Minutes be approved. Her proposal was seconded by Cllr Wilson. The Meeting approved the Minutes.

MATTERS ARISING FROM THE 10TH DECEMBER 2019 MINUTES

008.20 HP referred to Minute No 366.19 and advised the meeting that the archive store was now in place near the Church Knowle village hall and an electrician had been asked to install wiring with a usage meter attached.

She also suggested that the current blue colour should be over-painted a “natural” green so that the unit is less obvious and blends in a bit more than at present. Members agreed.

POSTPONEMENT OF LESSER MATTERS ON THIS AGENDA TO DECEMBER 2019 MEETING OF THE PARISH COUNCIL

009.20 The following matters were postponed to the February 2020 meeting for discussion:

- Fingerposts
- Playground maintenance

COUNCILLOR CO-OPTION

010.20 HP proposed that Mr Howard Fry, who had previously intimated his wish to become a Parish Councillor, be co-opted on to the Parish Council. Her proposal was seconded by JW. The Clerk advised the meeting that the statutory information regarding vacancies in the Parish Council had been previously advertised and no other person had informed him of their interest in joining the Council. Members unanimously elected Mr Fry as a co-opted Member of the Parish Council. Mr Fry signed the requisite acceptance forms in the presence of the Clerk and Members of the Council. **RESOLVED that Mr Howard Fry of Church Knowle be duly co-opted on to the Church Knowle Parish Council from this point in the meeting.**

PLANNING MATTERS

Planning Applications

011.20 The Clerk advised the meeting that he had received no consultation requests from Dorset Council regarding planning applications made to them before the agenda publication. Members noted the information given.

Planning Applications Received after Publication of Agenda

012.20 None had been received

Unlawful Developments

013.20 No reports had been made.

PAST PLANNING MATTERS

014.20 Members noted the following reported past planning matters:

TWA/2019/250 - The Old School House, Church Knowle, BH20 5NF - (T1) Multi-stemmed bay - remove stem closest to garage, reduce remaining four stems to 3m in height - Church Knowle Conservation Area – **Approved by Dorset Council**

TWA/2019/256 – 3 Church Knowle - (T1) Apple - fell; (T2) Apple - fell; (T3) Prunus - fell; (T4) Apple - fell - Church Knowle Conservation Area – **Approved by Dorset Council**

6/2019/0427- Pine Trees Farm, Creech Bottom, Wareham, BH20 5DQ - Raise roof height and erect first floor side extension with balcony. Erect single storey extension on South East elevation. **Not yet determined by Dorset Council**

HIGHWAYS MATTERS

015.20 The following matters were discussed by Members present and postponed for further discussion till February 2020:

- Discussion re metal finger post arms’ repairs and missing “fingers”. It was hoped that the director of Tradewind Graphics Ltd would attend the meeting.

Church Knowle Street Lamp – alteration of contract by SSE. Report from Clerk on proposals for “solar powered lamp and use of LED bulb. The Clerk advised that he was awaiting inspection by Dorset Council on the present state and safety of the light.

- Blocked gully/culvert in East Creech – The Clerk would contact Dorset Council’s highways department for further information on progress of remedial works
- Corfe Castle BOAT – There was continued discussion on the damage caused to West Hill by 4X4 and SUV traffic which were reported to have been seen on the fields from the Corfe Castle BOAT and the unclassified road on West Hill. HP also advised Members that the Cocknowle road surface was breaking down again. The Clerk advised he would report both matters to Dorset Highways.

CEMETERY MATTERS

016.20 Cllrs Wilson and Parker gave a report on access rights etc. to Church Knowle Cemetery. She advised the meeting that the Parochial Church Council (PCC) will need to apply for a faculty before any discussions between the PCC and CKPC can take place. Speaking as an officer of the PCC, HP asked the meeting to authorise CKPC to show correspondence between CKPC and Salisbury diocese to the PCC. She also informed the meeting that the PCC may ask CKPC to contribute to the legal costs incurred by the PCC towards obtaining agreement for the rights of access. There was general discussion and the Clerk agreed to obtain all the deeds relating to the Parish Council cemetery from Lloyd’s Bank for examination by the two respective councils. HP & AH were given the mandate to sign authorisation for obtaining the Deeds if required.

ENVIRONMENTAL PROJECT

017.20 The Clerk advised that he had received no new information from the Dorset Wildlife Trust and following general discussion regarding lack of communication from DWT he would contact DWT asking for a resume of the work carried out and that to be carried out in the future, referring to the undertaking given by them on 08th October 2019.

PLAYGROUND & PLAYING FIELD

018.20 There was general discussion about the future of maintenance of the playing field and playground now that Cllr Bugler, who had maintained both free of charge for many years, had recently passed away. The Clerk advised Members that if the work involved was carried out by a contractor there would considerable costs involved compared to those of past years. AH referred to the presentation given by Mr Harrison earlier in the evening explaining that he knew of Mr Harrison and that he was a “good mechanic” who would probably also be able to maintain the mower, etc., as well as carrying out his groundsman duties. Three quotes would be requested from possible local contractors and the matter discussed and contracts awarded at the next Council meeting.

FINANCIAL AND ADMINISTRATIVE MATTERS

019.20 The Accounts from 07th December, 2019 to c.o.b. 10th January 2020 were reviewed and **HP** proposed that they be accepted. Her proposal was seconded by **JW** and carried. **RESOLVED that the accounts as presented are approved and that the Chairman of the meeting be authorised to sign them as such.**

020.20 The invoices due for payment were presented and it was proposed by **HP** that they should be paid and the cheques for their payment to creditors be duly validated. Her proposal was seconded by **DB**. The motion was carried. **RESOLVED that the invoices and fees as presented be paid.**

021.20 The precept for 2020-2021 was discussed and the possibility of increased costs relating to playground and playing field maintenance was taken into account. It was suggested by **JW** that having regard to the general financial condition of the Council it could afford to “dip in” to its funds to pay towards the costs of the playground. The meeting was also advised that the mower required about £400.00p maintenance and repair costs spent on it. Following discussion, **AH** proposed an initial precept request of £8,000.00p for the next financial year, but this could be increased if necessary. The Clerk advised he would formally request Dorset Council to levy an initial £8,000.00p precept and that any increase would be at the agreement of the Dorset Council. **AH’s** proposal was seconded by **HP** and the motion carried. **RESOLVED that the annual estimated precept for Church Knowle parish be set at £8,000.00p with a proviso that there may be a variation.**

022.20 Storage of CKPC Archives, etc. – There was general discussion about the “kitting-out” of the archives store with shelving. **DB** suggested that Screwfix in Wareham had suitable shelving material. It was also suggested that the village hall committee at Church Knowle may have some spare shelving which could be used. **HP** and **JW** offered to look into the matter. They also pointed out the need for repainting the unit green to match the village hall storage; electricity supply would cost approx. £250. **AH** thanked **HP** and **JW**, on behalf of the Council, for all their work in getting the project completed so well.

CORRESPONDENCE

023.20. The latest ROSPA journal (Royal Society for the Prevention of Accidents) had been received and given to HF to illustrate what might be required for the maintenance of the playground equipment.

ITEMS PROPOSED FOR FEBRUARY 2020 AGENDA

024.20 The following additional items were suggested for discussion at the January 2020 meeting in addition to "standard agenda items":

Environmental Project.

Highways Matters (inc East Creech flooding) – update from Clerk/DB

CK Parish Cemetery Easements, etc,

Update on DWT

Fingerposts

Future Playground & Playing Field Maintenance – Review of Quotes

OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE

025.20 There were no further items discussed at this point.

PERIOD FOR DISCUSSION

026.20 Both HP and JW expressed concern about the quality of service over the Christmas period, and other times, provided by Dorset Waste Partnership in collecting household rubbish. It was decided to wait to see if collections would improve and settle in January.

CLOSURE OF MEETING

027.20 There being no further business, **AH** closed the meeting at 9:30pm. The Clerk had informed the Parish Council the next meeting of the council would be at the Church Knowle Reading Room on 11th February 2020