

Minutes of a meeting of Church Knowle Parish Council  
held at Furzebrook Village Hall  
on Tuesday 10<sup>th</sup> December, 2019

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**PRESENT**

**Council Members:**

Cllr Mrs Hazel Parker [HP]  
Cllr Mrs Jayne Wilson [JW]  
Cllr Mr Anthony Higgins (In Chair) [AH]

**C. K Parishioners & Members of the public:**

Mr & Mrs Kavanagh, (Parishioners)  
Mr Howard Fry (Parishioner)  
Mr David Paice (Parishioner)

The Council meeting was quorate, there being three Members present.

**APOLOGIES FOR ABSENCE**

355.19 The Clerk, Dr A W Wallace apologised for his absence due to having to attend a meeting of Presiding Officers at the General Election to be held on 12<sup>th</sup> December. Cllrs Burt and Edwards also gave their apologies for non-attendance. Mr Mark Gannon (Director of Tradewind Graphics Ltd) and Cllr Mrs Cherry Brooks [CB] (Dorset Council [DC]) also tendered their apologies for non-attendance.

**DECLARATIONS OF INTEREST OF MEMBERS OF THE PARISH COUNCIL – (Current Meeting)**

356.19 There were no declarations of interest made at this time.

**PUBLIC DISCUSSION PERIOD**

357.19 Mr Kavanagh referred to Minute No 341.19 of the November Minutes regarding a definitive map modification order which the Dorset Council had made and which had reached the stage of placing statutory notices (which did not appear to be obvious). He was concerned and worried about the footpath delineated in the Order and which was close to their property. He outlined the grounds of his objection – due to the weight of content of the objection he was unable to prove the case fully at the Parish Council Meeting. He informed the Meeting that he is objecting to the Dorset Council's Order. **AH** commented on the problems of passing along the footpath having tried to tread the path recently. **AH** gave his opinion of the best option for routing the footpath. The suggestion to Cllr Brooks had been to take up the option of a much better route – Cllr Brooks had thought this was in fact the route which had already been discussed and was happy with this. (Refer to Minutes of CKPC Meeting of 12<sup>th</sup> November). Mr Kavanagh's position was to advise of the objection and the support he has received to date. In addition, he advised he would like to be able to look at the council records as to previous right of way which has been in place historically. It is believed the suggested path has been there since the late 18<sup>th</sup> century. It was agreed the records would be available to support the investigative process. The evidence held by Mr Kavanagh did not appear to seem at odds with history and he had checked historical maps. In essence, the change of route proposed by the Council appears to be incorrect. It was suggested the CKPC support their case and speak on their behalf.

358.19 Mr Paice would like to build an extension to his home and was keen to hear from the Council as to what it preferred to see in the plans as the Parish Council would see all planning applications as a consultee. **HP** suggested advice should be taken from the Purbeck office of Dorset Council to get an opinion from the planning officer. **AH** advised Mr Paice the Parish Council reacts to the plans and comments are returned to the planning officer. In general the PC takes into account what is in keeping with the area. Mr Paice was advised that it may be helpful to have his architect attend a Pre-Planning Application meeting with the Planning Officer for Purbeck when the plans are discussed.

359.19 Mr Fry gave a short presentation to the meeting with regard to his wish to be co-opted on to the CK Parish Council, there are 4 vacancies at present.

## MINUTES OF MEETING HELD ON 12<sup>th</sup> NOVEMBER 2019

360.19 The draft Minutes of the November meeting of the Parish Council having been previously distributed by electronic means to each Parish Councillor were discussed. Following correction of “typo” errors, including an error in Minute No 327.19 which should be corrected as “January 2020” Cllr Higgins proposed that the draft Minutes be approved. His proposal was seconded by Cllr Parker. The Meeting approved the Minutes.

361.19 There was some discussion about Minute No 334.19 which related to clarification about the period the Parish Councils had been given to comment on planning applications. Members present opined a wish to correct a potential issue and required clarification (i.e. Is the period 21 or 28 days?). Cllr Higgins proposed that clarification should be sought and his proposal was seconded by Cllr Parker. **Resolved that CKPC seeks clarification from Dorset Council on the period allowed to Parish Councils to return comments from the date of receipt of application by the Dorset Council.**

## MATTERS ARISING FROM THE 10<sup>TH</sup> DECEMBER 2019 MINUTES

362.19 Electricity and street lamp – AW had advised of the potential to replace current lamp with an LED to reduce costs as a result of SSE altering the street lamp electricity supply contract. He had also been advised that - Dorset Council lighting section would be prepared to adopt the unit which would result in no further upkeep costs to the Parish Council. Members were advised that an initial cost of approx. £200 to bring the lamp up to standard would be offset by the reduction in future maintenance and electricity supply costs if adoption were to take place. Members agreed that it seems a financial benefit to have the street lamp adopted by Dorset Council. It was proposed by **HP**, seconded by **JW**, that the street lamp be adopted and the Clerk arrange for this to be done. **Resolved that the street lamp be adopted and the Clerk arrange for this to be done.** Mr Fry commented if it does become LED could they angle it appropriately.

363.19 Tradewind Graphics – It was noted that the representative who was going to attend the Meeting to discuss fingerposts was unable to attend.

364.19 Blocked gully at East Creech – It was reported that the Clerk had spoken with Dorset Highways and the culvert has been “jetted”, **DB** will ask local farmer to clear his ditch and hopefully the issue will be resolved.

365.19 Environmental project – It was reported that the DWT project manager had taken time off for parental leave and his colleague, Amanda Broom, has taken up cover for his duties.

366.19 Archive Store – It was reported that the store for archives has arrived and is at the CK Village Hall and is due to be “sited” very soon. Quotes had been received and assessed on “Best Value”. The successful tender went to “Phil Bascombe” who tendered a price of £2,400 which included VAT which can be reclaimed by CKPC.

367.19 Co-option of Parish Councillors – It was reported that the Clerk had advised that the Parish Council is unable to co-opt new Cllrs as there is a requirement for a formal application to the Clerk to be made stating the parishioner wishes to be considered. The Parish Clerk will take the necessary action under Law.

## POSTPONEMENT OF LESSER MATTERS ON THIS AGENDA TO DECEMBER 2019 MEETING OF THE PARISH COUNCIL

368.19 The following matters were postponed to the January 2020 meeting for discussion:

- Environmental project
- Fingerposts
- Playground maintenance

## PLANNING MATTERS

### Planning Applications

369.19 **TWA/2019/250 - The Old School House, Church Knowle, BH20 5NF - (T1) Multi-stemmed bay - remove stem closest to garage, reduce remaining four stems to 3m in height - Church Knowle Conservation Area.**

It was reported that the CKPC tree officer has indicated no objection – It was therefore proposed by HP, seconded AH, that the Parish Council has no objection to the work being carried out. **Resolved that the Parish Council has no objection to the work being carried out.**

370.19 **TWA/2019/256 – 3 Church Knowle** - (T1) Apple - fell; (T2) Apple - fell; (T3) Prunus - fell; (T4) Apple - fell - Church Knowle Conservation Area.

It was reported that the CKPC tree officer has indicated no objection – It was therefore proposed by HP, seconded AH, that the Parish Council has no objection to the work being carried out. **Resolved that the Parish Council has no objection to the work being carried out.**

#### **Planning Applications Received after Publication of Agenda**

371.19 None had been received

#### **Unlawful Developments**

372.19 No reports had been made.

#### **PAST PLANNING MATTERS**

373.19 Members noted the following reported past planning matters:

**TWA/2019/221 - Long Ground Cottages, Church Knowle, BH20 5NH** - (T2) Oak - crown lift by 3m above ground level; (T11) Ash - crown lift by 5m above ground level, remove 1x large limb growing over road back to origin; (T12) Ash - crown lift by 5m above ground level, remove 1x large limb growing over road back to origin; (T18) Elms in hedge (dead) - fell; (Area A) Shrubs/trees by footpath - prune back from footpath to allow 2m clearance along fence line; (Area B) Hedge - reduce in height to 1m above ground level - Church Knowle Conservation Area. **Approved by Dorset Council**

**6/2019/0427- Pine Trees Farm, Creech Bottom, Wareham, BH20 5DQ** - Raise roof height and erect first floor side extension with balcony. Erect single storey extension on South East elevation. **Not yet determined by Dorset Council**

#### **HIGHWAYS MATTERS**

374.19 The following matters were discussed by Members present and postponed for further discussion till January 2020:

- Discussion re metal finger post arms' repairs and missing "fingers". **Postponed to January**
- Church Knowle Street Lamp – alteration of contract by SSE. Report from Clerk on proposals for "solar powered lamp and use of LED bulb. **See above**
- Blocked gully/culvert in East Creech – **See above**
- Corfe Castle BOAT – Discussion on damage caused to West Hill by 4X4 traffic – **no further update was available. Problems with identifying the vehicles concerned.**

#### **CEMETERY MATTERS**

375.19 Cllrs Wilson and Parker gave a report on access rights etc. to Church Knowle Cemetery.

Letter had been circulated by HP which gives comprehensive details suggesting an "easement". They reported that in principle there is an agreement but it has to be discussed further, the likely cost of the easement being in the range of £1,500 and at this stage HP & JW are unsure of the content. It will go before the Parochial Church Council in January. It is thought it wise to "future proof" the access for the Parish "forever". The Church would have to apply to the diocese for "permission" and the Church would bear the cost. At present there is nothing much the CKPC can do but the Parish Clerk has advised the paperwork is retained at the Bank to look into previous correspondence. This is on-going until we get update from Rev. Ian Jackson (Rector).

## **ENVIRONMENTAL PROJECT**

376.19 Discussion on this matter was postponed until January 2020.

## **FINANCIAL AND ADMINISTRATIVE MATTERS**

377.19 The Accounts from 09<sup>th</sup> November, 2019 to c.o.b. 06<sup>th</sup> December 2019 were reviewed and **HP** proposed that they be accepted. Her proposal was seconded by **JW** and carried. **RESOLVED that the accounts as presented are approved and that the Chairman of the meeting be authorised to sign them as such.**

378.19 The invoices due for payment were presented and it was proposed by **JW** that they should be paid and the cheques for their payment to creditors be duly validated. Her proposal was seconded by **AH**. The motion was carried. **RESOLVED that the invoices and fees as presented be paid.**

379.19 Storage of CKPC Archives, etc. – There were further reports from Cllrs Wilson and Parker on progress in obtaining the storage “building”. Quotes had been received and award of successful tender. Refer to Minute No 366.19

## **PLAYGROUND MAINTENANCE & FURNITURE**

380.19 **HP** advised she will report further on discussions with Robbie Green at the January meeting of the Parish Council.

381.19 **AH** and **HP** updated the meeting and advised Mr Robbie Green would give a quote but the Council had to be aware that to maintain the high standards previously enjoyed it may be a costly exercise. Colin Page had contacted Cllr AH to suggest a rota but this may be a potential minefield. The concern is volunteers and insurance coupled with the need to cover should the volunteers be unable to maintain the “service”. Suggestion was to approach Margaret Green, John & Mark Coffen or Mike Stockley to seek their advice. The matter for further discussion would be postponed until the January 2020 meeting of the Parish Council.

## **COUNCILLOR RECRUITMENT & CO-OPTION**

382.19 Refer to Minute Nos 359 .19 & 367.19. The matter was postponed for further discussion and action until January 2020 meeting of the Parish Council.

## **CORRESPONDENCE**

383.19 . There had been none of significant importance for discussion.

## **ITEMS PROPOSED FOR JANUARY 2020 AGENDA**

384.19 The following additional items were suggested for discussion at the January 2020 meeting in addition to “standard agenda items”:

- Environmental Project.
- Highways Matters (inc East Creech flooding)
- CK Parish Cemetery Easements, etc,
- Councillor Recruitment
- CK Street Lamp Contract
- Update on DWT
- Fingerposts
- Future Playground & Playing Field Maintenance
- 4 X 4 Damage to BOAT and Unclassified West Hill Road

## **OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE**

385.19 There were no further items discussed at this point.

## **PERIOD FOR DISCUSSION**

386.19 There were no matters arising for further discussion at this time.

## **CLOSURE OF MEETING**

387.19 There being no further business, **AH** closed the meeting at 8:30pm. The Clerk had informed the Parish Council the next meeting of the council would be at the Furzebrook Village Hall on 14<sup>th</sup> January 2020