

Minutes of a meeting of Church Knowle Parish Council
held at Church Knowle Reading Room
on Tuesday 14th May, 2019

PRESENT

Council Members:

Cllr Mr Derek Burt
Cllr Mr Edward Ellwood
Cllr Mrs Elizabeth (Billa) Edwards
Cllr Mrs Hazel Parker
Cllr Mrs Jayne Wilson
Cllr Mr Anthony Higgens

Clerk to the Council:

Dr Alastair Wallace

C. K Parishioners & Members of the public:

Mr Bernard Hammick (Parishioner)
Mrs Linda Hammick (Parishioner)
Mr David Collins (Parishioner)
Dorset Council Cllr Mrs Cherry Brooks

OPENING OF NEW COUNCIL MEETING

132.19 The Clerk to the Council read out the names of Parishioners who had been elected to act as Parish Councillors of the Church Knowle Parish Council and declared the meeting of the new council open.

APOLOGIES FOR ABSENCE

133.19 Apologies for absence were received from Cllr Mr Leslie Bugler. His apologies were accepted.

PUBLIC DISCUSSION PERIOD

134.19 No items were discussed during this period.

COMPLETION OF DECLARATIONS OF SERVICE BY MEMBERS

135.19 Members present agreed to act as Members of the Church Knowle Parish Council until re-election or resignation. Four Members completed their formal written agreements at the meeting and their acceptances were counter-signed by the Clerk. The Clerk advised Members who had not completed their acceptances in writing of the urgent need to do so and would accept verbal agreement for this meeting only. The Clerk also advised the Meeting that as only seven Parish Councillors had been elected, he would inform Dorset Council and a notice of vacancies would be drawn up and published for the requisite period.

DECLARATIONS OF INTEREST OF MEMBERS OF THE PARISH COUNCIL – (Period of Sitting)

136.19 The Clerk reminded Members of their need to complete written Declarations of Interest which may affect their impartiality with regard to their duties of Parish Councillors and that these declarations of Interest must be made within 21 days of election and submitted to the Monitoring Officer of Dorset Council or whoever the Parish Council may appoint.

ELECTION OF CHAIRMAN OF THE PARISH COUNCIL

137.19 Cllr Higgens proposed that Cllr Ellwood be elected as Chairman of the Parish Council. His proposal was seconded by Cllr Edwards. Cllr Ellwood accepted the proposal to elect him as Chairman and he was duly elected by unanimous vote, the candidate abstaining.

138.19 Cllr Ellwood took the Chair but advised the Meeting that he may not continue as Chairman for the "Period of Sitting" or year. Members noted his comments.

ELECTION OF VICE-CHAIRMAN OF THE PARISH COUNCIL

139.19 No Member was willing to stand for election to the position of Vice-chairman of the Parish Council. Consequently, for the May 2019 meeting of the Parish Council there would be no Vice-chairman elected.

APPOINTMENT OF COUNCILLORS TO POSITIONS OF SPECIAL INTEREST

140.19 The following appointments were made amongst Members with formal vote:

Cllr Higgins	Highways & Rights of Way, Police Liaison
Cllr Parker	Railways & Cemetery
Cllr Burt	Tree Protection
Cllr Wilson	DAPTC Liaison
Cllr Bugler	Planning Matters
Cllr Ellwood	Planning Matters
Cllr Edwards	Imerys Liaison

DECLARATIONS OF INTEREST OF MEMBERS OF THE PARISH COUNCIL – (Current Meeting)

141.19 Cllrs Parker and Ellwood declared pecuniary interest in planning applications which, although having been previously considered by the Parish Council and decisions resolved, may again be discussed during the meeting under “Past Planning Matters”. Members noted the declarations.

MINUTES OF MEETING HELD ON 09th APRIL 2019

142.19 The Minutes, which had been previously circulated, were further reviewed. Several amendments were made due to typographical errors and also an alteration suggested by Cllr Burt that he was not “concerned” about “Grange Café” being set up at the site of the Old Blacksmith’s but had asked only for any information the Parish Council had on the establishment. The errors were corrected by the Chairman and Cllr Edwards then proposed that the corrected Minutes presented would now be a true and fair record of the proceedings of the March Parish Council meeting. The proposal was seconded by Cllr Higgins. Members were in unanimous agreement. **RESOLVED that the draft Minutes for April 2019 be approved as a true and fair record of that meeting of the Parish Council.**

MATTERS ARISING FROM THE APRIL 2019 MINUTES

143.19 Cllr Higgins referred to Minute No 103.19. He asked if copies of the list of coach operators licensed to use the Church Knowle valley road on particular days be e-mailed to all Members when Dorset Highways advise the Clerk of any licences issued. Members were in agreement and the Clerk agreed to do this on receipt of notifications from Dorset Council.

144.19 Dorset Cllr Brooks advised the meeting that she would shortly be attending planning training. Members noted her point of information

POSTPONEMENT OF LESSER MATTERS ON THIS AGENDA TO JUNE 2019 MEETING OF THE PARISH COUNCIL

145.19 There were no postponements at this point in the meeting.

PLANNING MATTERS

Planning Applications

146.19 The Clerk, as a point of information, advised Members of his concern that the new Dorset Council had reduced the period available for Parish Councils’ comments on planning applications to 21 days. Members expressed their concern and it was suggested that the matter be taken up with DAPTC.

147.19 **6/2019/0230 – Cotness Farm, East Creech** – Demolish a range of buildings, replace with a new tractor shed, studio, office, garden room and dog room. Following considerable discussion members decided to support the application as they felt the project would considerably improve the property and area. Cllr Wilson proposed that the Church Knowle Parish Council support the application and would not make any objections

with regard to the proposed development. Cllr Wilson's proposal was seconded by Cllr Edwards and the motion carried. **RESOLVED that the Church Knowle Parish Council supports the application and does not object to the proposed development.**

148.19 There were no further planning applications for consideration.

PAST PLANNING MATTERS

149.19 At this point, Cllrs Parker and Ellwood declared their interests again but as the Parish Council had previously discussed their applications and made resolutions at a previous meeting, there would be no further discussion. Consequently, it was decided there was no need for the two Members to leave the meeting. Members noted results of recent applications and appeals made; these being reported by the Clerk as follows:

6/2018/0489 - 3 Tyneham Road, Church Knowle, Wareham, BH20 5NN - Construct flat roofed rear dormer with Juliet balcony, plus insert roof-lights in front elevation. Construct front porch. Car port on side & decking area to rear. **Approved by Dorset Council**

6/2019/0133 – The Dairy House, Bradle, Wareham – Erect a Porch (Listed Building Consent) – **Not yet determined**

6/2019/0134 – The Dairy House, Bradle, Wareham – Erect a Porch - **Not yet determined**

6/2019/0111 - Margaret Green Animal Rescue, Animal Sanctuary, Church Knowle, Wareham – Replace existing volunteer cabin with new timber log cabin with concrete base - **Not yet determined**

6/2019/0123 - Periwinkles, 2 Cotness Road, East Creech, BH20 5AW - Remove existing thatch. Construct new timber roof structure over existing, install fire board and water proof membrane and re-thatch. - **Not yet determined**

6/2019/0122 - Periwinkles, 2 Cotness Road, East Creech, BH20 5AW - Change of colour of existing window frames, sills and openings to a blue/grey colour to match existing windows. Install two heritage rooflights. - **Not yet determined**

6/2019/0172 - Bucknowle Farm, Church Knowle, Wareham - Erect replacement barn and covered yard - **Not yet determined**

Unlawful Developments

150.19 The Clerk gave Members an update on discussion he had had with the Dorset Council Environmental Health Officer and also the local planning officer. Members suggested that Dorset Council enforced Purbeck District Council's planning enforcement notice. The Clerk advised Members he would look into the legality of Dorset Council doing this given that the notice had been issued by a now defunct planning authority. He would discuss the matter with the new planning authority.

HIGHWAYS & RIGHTS OF WAY

151.19 No overgrowths or clearances were reported.

152.19 The Clerk reported on the progress of the repair of the finger posts at Barnston Cross and East Creech Triangle. Cllr Wilson suggested that the contractor be asked to quote a new price for expediting the matter. The Clerk agreed to ask Tradewind Graphics to do so.

153.19 The pothole and collapsing road surface in the vicinity of Creech Barrow Cottage was reported again and there was concern about the collapse becoming worse. The Clerk advised the meeting he had previously reported the matter to Dorset Highways by telephone but it was suggested by Cllr Brooks of Dorset Council that it would be better to report through the "on-line" reporting system. This was noted.

CEMETERY MATTERS

- 154.19 An application to erect a memorial to the Late Lady James on a cremation plot in the cemetery was considered and approved without formal vote.
- 155.19 Cllrs Parker and Wilson reported that while sorting out the old records of the Parish Council for archival purposes they had found notes on access to the cemetery made before its first extension. They suggested that the access arrangements through the St Peter's churchyard to the Parish Council cemetery be reviewed and that this matter should be discussed at a future meeting. It was suggested by the Chairman that the matter should be put on the June agenda despite June's meeting being a "mini-meeting". Members agreed.
- 156.19 Cllr Higgins reported that he had recently been contacted by a Parishioner about a possibly unsafe tree in the cemetery. He had inspected the tree concerned and agreed with the Parishioner. Whilst investigating the tree, he also noted that the fence was also damaged and there was a possibility of livestock gaining access. It was suggested that the Parish Council obtain 3 quotes for the repair of the fence and that the Parish Council's cemetery gardener remove the dead tree. This was agreed without formal vote.

FINANCIAL AND ADMINISTRATIVE MATTERS

- 157.19 The Accounts from 06th April, 2019 to c.o.b. 10th May 2019 were reviewed and Cllr Higgins proposed that they be accepted. This was seconded by Cllr Burt and carried. **RESOLVED that the accounts as presented are approved and that the Chairman of the meeting be authorised to sign them as such.**
- 158.19 The invoices due for payment were presented and it was proposed by Cllr Wilson, seconded by Cllr Edwards, that cheques for their payment to creditors be duly validated and invoices paid. **RESOLVED that the invoices and fees as presented be paid.**
- 159.19 Cllr Parker reported that the work on the storage of Parish Council archival material was progressing well. Members noted her report. Discussion on where to store the archives was postponed pending further investigation by the Council.
- 160.19 The Clerk reported that the annual accounts were in preparation and internal auditing was in progress. He expected to be able to report on the final figures at the June meeting following completion by the internal auditor.
- 161.19 The Budget headings for 2019-2020 were reviewed and agreed on. The Clerk reported on the status of the Parish Council's lap-top computer which he said was now reaching the end of its life. Cllr Brooks offered to investigate the possibility of the Parish Council purchasing a second hand one from the new Dorset Council as it had several relatively new computers which were surplus to requirements as a result of the recent amalgamation of district councils and the old county councils. Members thanked her and looked forward to her report on the matter when next attending the Parish Council meeting.

ENVIRONMENTAL PROJECT

- 162.19 Cllr Edwards reported that a proposed meeting with Dorset Wildlife Trust had been cancelled and a new date set for 23rd May. She was still very concerned about how funds under DWT's management were being spent and advised Members that at the 23rd May meeting she will demand the accounts. She would report further at the June Meeting.

CORRESPONDENCE

- 163.19 The Clerk reported on correspondence received. Relevant e-mails had been forwarded to Members but none came forward for discussion.

ITEMS PROPOSED FOR JUNE 2019 AGENDA

- 164.19 The following additional items were suggested for discussion at the June 2019 meeting:

Parish Council Computer,
Cemetery Access,
The Environmental Project,
Cemetery Fencing

OTHER ITEMS WHICH THE CHAIRMAN DEEMS OF IMPORTANCE

- 165.19 There were no items discussed at this point.

PERIOD FOR DISCUSSION

- 166.19 Cllr Wilson reported on another fire on the Swanage Railway permanent Diesel Special Weekend. Members noted her report.
- 167.19 Councillors had a short discussion about a recent unlawful “rave” and its policing by Dorset Police and the Dorset Environmental Health Team.
- 168.19 There was some discussion about the current working of the Imerys’ one way lorry system. Cllrs Burt and Wilson explained its working.

CLOSURE OF MEETING

- 169.19 There being no further business, Cllr Ellwood closed the meeting at 9:31pm and the Clerk told those present the next meeting of the new Parish Council would be at the Furzebrook Village Hall on 11th June. It was hoped that the manager of Dorset Wildlife Trust would be attending.