

PARISH OF CHURCH KNOWLE

Notice of Meeting of Parish Council

Dear Councillors & Parishioners

I hereby give you notice that the Monthly Meeting of the Parish Council of the above named Parish will be held at Furzebrook Village Hall on **Tuesday 14th June, 2016. The meeting will commence after the close of the re-convened May 2016 meeting.**

All members of the Council are invited to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Dated this 06th June 2016

Alastair W. Wallace
Clerk of the Parish Council

AGENDA

1. **ELECTION OF CHAIRMAN OF MEETING**
2. **APOLOGIES**
3. **PUBLIC DISCUSSION PERIOD**
4. **COMPLETION OF ANNUAL DECLARATIONS OF SERVICE BY EXISTING COUNCILLORS**
5. **ELECTION OF NEW CHAIRMAN OF THE PARISH COUNCIL**
6. **ELECTION OF NEW VICE-CHAIRMAN OF THE PARISH COUNCIL**
7. **DECLARATIONS OF INTERESTS OF MEMBERS OF THE COUNCIL** – To receive declarations of interests of a general; nature which may affect the impartiality of Councillors in their conduct as Parish Councillors during the next year.
8. **DECLARATIONS OF INTEREST BY MEMBERS** – To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
9. **POSTPONEMENT OF MATTERS ON THIS AGENDA TO JULY 2016 MEETING OF THE PARISH COUNCIL:**
10. **APPOINTMENT OF COUNCILLORS TO POSITIONS OF SPECIAL INTEREST**
Tree Officer; Public Rights of Way & Highways Liaison; Planning Applications Reviewer; DAPTC Liaison; Swanage Railway Liaison; Affordable Housing Liaison; Cemetery; Police Liaison; Byway Open to All Traffic (BOAT), other areas of interest to be decided at the meeting.
11. **MINUTES OF MEETING HELD ON 12th April 2016**– To resolve that the minutes of the meeting of the Council held on the 12th April, 2016 be signed as correct records of the business discussed and matters resolved.
12. **MATTERS ARISING:** To discuss matters arising from the minutes of the meeting of 12th April, 2016.
13. **MINUTES OF MEETING HELD ON 10th MAY 2016** – To resolve that the minutes of the meeting of the Council held on the 10th May, 2016 be signed as correct records of the business discussed and matters resolved
14. **MATTERS ARISING:** To discuss matters arising from the minutes of the meeting of 10th May, 2016.
15. **PLANNING MATTERS:**
Planning Applications – Applications forwarded by Purbeck District & Dorset County Councils for comment by Parish Council.

6/2016/0164 - Devils Staircase to Barnston Crossroads C27, Steeple, BH20 5NX - Replace three existing telegraph poles and erect twenty-six new telegraph poles with associated cabling.

6/2016/0282 – Puddle Mill Farm, Church Knowle, BH20 5NU - Erect rear extension and external alterations and refurbishment of farmhouse. Change of use and conversion of agricultural buildings to three holiday homes and associated facilities.

6/2016/0283 - Puddle Mill Farm, Church Knowle, BH20 5NU - Erect extension, internal alterations and refurbishment of farmhouse.

6/2016/0296 - Grange Road (Keta Lodge), Creech, Wareham, BH20 5DG - Extend existing porch, create roof storage above existing garage, and raise roof to create room in roof space above kitchen.

Planning Applications Received after Publication of Agenda – To be announced by Clerk at meeting.

Unlawful Developments – To receive reports about any new and continuing unlawful developments in the Parish

14. PAST PLANNING MATTERS:

- To note results of recent applications and appeals made.

6/2016/0182 – 3 Tyneham Road, Church Knowle. - Create new vehicular access & driveway. **Approved by PDC**

6/2016/0146 – East Creech Farm - Convert redundant agricultural buildings into three self contained units of holiday accommodation, leisure training room and physio/treatment room - Reserved Matters (Landscaping). **Approved by PDC**

15. HIGHWAYS AND RIGHTS OF WAY

- Reports on Highways overgrowths in parish from Councillors.
- Report on progress of overgrowth clearances in Church Knowle
- Highways Maintenance List – To receive information from Councillors regarding Highways' defects and from Clerk on progress.
- Corfe Castle BOAT –notes from joint meeting with Corfe Castle Parish Council.
- Warning Signs – report from Clerk on any progress with Furzebrook Road narrow bridge.
- Finger Posts. - Clerk to report on progress to date.

16. FINANCIAL AND ADMINISTRATIVE MATTERS

- Accounts for 11th May, 2016 to c.o.b. 13th June, 2016
- Resolution to settle invoices received before and at meeting and transfer funds if necessary.
- Accounts for 2015-2016 final. Annual Declaration to External Auditor.
- Renewal of Insurance Policy currently with Zurich Municipal Insurance.
- Inspection of playground & playing field equipment.
- Alteration of Standing Orders of the Parish Council to change the number of full Council Meetings from once per calendar month to once every two calendar months.
- Alteration of Standing Orders of the Parish Council to hold additional meetings to allow matters on Planning Applications submitted and Finance matters to be discussed and resolved at those additional meetings of the Parish Council by a quorum of Members during the months when the full Parish Council does not meet.
- Confirmation of the quorate number of Members to remain at 3 (three) – as in current Standing Orders - for a meeting of the Parish Council and decisions resolved at the meetings to be valid.

17. CORRESPONDENCE –

- PDC Reply on Asset of Community Value
- Other correspondence received after agenda publication.

18. DAPTC

- To receive reports from Council's representative on any meetings attended.

19. OTHER ITEMS WHICH THE CHAIRMAN OF THE MEETING DEEMS OF IMPORTANCE
20. ITEMS PROPOSED FOR JULY 2016 AGENDA
21. PERIOD FOR DISCUSSION